



PGDCA – 2ND SEMESTER PRACTICAL EXAMINATION DECEMBER 2025

Time: 2 Hours

Full Marks: 120

Q.1 [20 Marks] – Tally (Journal Entries)

Journalise the following transactions in Tally and mention appropriate voucher types:

1. Ramesh started business with ₹85,000 in cash.
2. Deposited ₹40,000 into SBI Bank.
3. Deposited ₹20,000 into HDFC Bank.
4. Withdrew ₹2,000 from SBI Bank for office use.
5. Paid Rent ₹7,500 by cheque.
6. Purchased Furniture ₹15,000 in cash.
7. Sold Old Computer ₹5,500 for cash.
8. Paid Salary ₹6,800 by bank.
9. Received Commission ₹1,200 in cash.
10. Paid Electricity Bill ₹900 in cash.

Q.2 [20 Marks] – Tally (Purchase & Sales Orders)

Record the following orders in Tally:

- Placed a Purchase Order to Suresh & Co. (Order ID: 101) for 25 NOS of Printers (Due date: 15-06-2025).
- Received a Sales Order from Anita (Order ID: 102) for 12 NOS of Printers (Due date: 20-06-2025).
- Placed a Purchase Order to Mohan Traders (Order ID: 103) for 30 NOS of Scanners (Due date: 18-06-2025).

Q.3 [20 Marks] – Interest Calculation in Tally

1. Calculate the Simple Interest for 6 months on a Loan of ₹75,000 taken from Axis Bank @12% per annum.
2. Calculate the Simple Interest for 5 months on a purchase of 5 Refrigerators @ ₹18,000 each from LG @10% per annum.

Q.4 [20 Marks] – Tally (Sales Invoices with GST)

Record the following sales invoices:

1. Sold 3 Air Conditioners to Sunil on credit @ ₹28,000 each, GST 18% (Other State).
2. Sold 5 Mobile Phones to Ajay for cash @ ₹15,500 each, GST 12%.

Q.5 [10 Marks] – Tally (Purchase Invoice with GST)

Record the following purchase invoice:

- Purchased 12 Desktop Computers from Ramesh Electronics @ ₹20,000 each on credit, GST 18%.

Q.6 [10 Marks] – HTML

Option A (HTML): Write HTML code to create a Time Table for PGDCA 2nd Sem (Mon–Sat) using table, row merging, and background colour.

Q.7 [10 Marks] – Photoshop

Write the steps to make 20 ID Cards (passport size with photo, name, roll number, barcode).